**Te Rōpū Māori Individual Grant Application**

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Te Rōpū Māori support and encourage education for Māori students enrolled at the University of Otago aim to cater to their cultural, academic and social needs. We especially want to support Māori students who can be great role models for other Māori students at Otago University. If you are wishing to attend a National or International seminar/conference that will help you develop as a Māori academic and/or young professional, or if it contributes towards your degree, but you need financial assistance, we may be able to help you. To apply for a grant, just fill in this simple, three-step form and send it to Te Rōpū Māori via email (see below). Or if you prefer you could hand it into the office during the weekday.

**Email: tumuaki@trm.org.nz**

**Address: 523 Castle Street, Te Huka Matauraka/Te Rōpū Māori building (offices located at the rear of the building).**

**How our approval process works:**

Te Rito (Te Rōpū Māori executive) work hard to process applications as quickly as possible. As Te Rito meet on a fortnightly basis, we can usually respond within 2-4 weeks of receiving a completed application. However, **IMPORTANT:** if you are applying for an event, seminar or conference, please apply well in advance of the event you are wanting funding for (at least 6 weeks before), otherwise your application may not be processed in time, and you may not receive any funding for your event.

It is important you fill in this form correctly and include all the information we need (see the checklist). That way, we can consider your application quickly and efficiently.

**Before you get started…**

Please take a minute to ensure you are eligible for a grant by checking it against the following criteria:

**A.** Are you registered Māori student at the University of Otago?

In order to get a grant your organisation must be a registered Māori student. (Easiest way to check is to look on your I.D card for the small Te Rōpu Maori symbol on the front of your card). 

**B.** You need to provide a deposit slip with your name on it

**C.** We also need to see a budget, so please attach a draft budget on how this money might be spent (attach to this application).

**Important:** As Te Rōpū Māori aims to cater to the academic, cultural and social needs of ALL Māori students at Otago University. As a Māori organisation, we run on kaupapa Māori and tikanga Māori (e.g. manaakitanga o nga tauira Māori), we encourage all our Te Rōpu Māori members to do the same. In saying this, if Te Rito feels you do not uphold tikanga Māori, we reserve the right to decline your application.

Rōpū who apply for funding to support any events/services that Te Rōpū Māori host for Māori students, and any help/assistance will be very much appreciated, remembered and noted when processing your application for grants. This is a major deciding factor in accepting applications. If we feel you have not been active enough to support any services or events Te Rōpū Māori have provided, we feel this is enough to decline your application. In saying this, Te Rito is expected to support and assist you with events or services you may provide throughout the year. Our main focus is to have a reciprocal relationship with you as a tauira

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**Submission Date:**

**1. Surname: First-name:**

**2. Iwi:**

**3. Area of study and Year (i.e. Fourth Year Medicine)**

**(a) Are you a registered Māori student at the University of Otago:**

**4. Your address details:**

**5. What is the purpose for this grant request?**

**6. Amount Requested:** 

At the discretion of Te Rito

**Draft budget attached **

**Proof of bank account (provide deposit slip) **

**Copy of student I.D (scanned or photo)**

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